**Become a**

LOGO

LOGO

**FRIEND OF**

**CASTLE CARY COMMUNITY LIBRARY**

**Our Friends’ Group is growing fast, and that shows how important the library is to our community**

**Come and join us!**

By joining us you will be ensuring that you receive information about any changes to the service the library offers in the future. That knowledge will give you have a chance of influencing those changes.

The aim of the Friends is to support the library through activities such as awareness-raising coffee mornings, author events, encouraging links with the local schools, story-telling at the library, better publicity of what the library offers, helping isolated people to access library services and so on. We are full of ideas and the energy to put them into practice. If you have time and enthusiasm to give we’d love to hear from you.

Take a look at the tick box overleaf then tell us what you might be prepared to help with.

Remember… you commit only to what you feel you want to do.

THERE IS NO FEE TO BECOME A FRIEND

NAME:

EMAIL ADDRESS:

TELEPHONE NUMBER(S):

ADDRESS:

I would like to become a ‘Friend’ of Castle Cary Library.

By ticking this box you agree to receive information about the Friends and their activities, about the Library and the services it offers and about Somerset Library Services. Your contact details will not be used by the Friends’ Group for any other purposes or disclosed to

any third party.

SIGNATURE: ……………………………… DATE:………………….

*Please email to* [*friendscccl@gmail.com*](mailto:friendscccl@gmail.com) *or deliver to the Market House in Castle Cary*

**OPENING HOURS:** **Tues:** 10am – 1pm and 2pm - 4.30pm

**Weds:** 10am – 1pm and 2pm - 4.30pm

**Fri:** 10am – 1pm and 2pm - 4.30pm

**Sat:** 10am – 1pm

From April 2019 the Library will be managed and staffed by volunteers, drawn from the Friends of Castle Cary Community Library – FCCCL – Registered Charity no. 1180566.

For further information about the Friends of Castle Cary Library please send a request to [friendscccl@gmail.com](mailto:friendscccl@gmail.com)

**How can you help?**

Completing this form does not in any way tie you to a definite commitment. Just tick as many items as apply, and **do add comments/suggestions** if you wish (e.g. no. of hours, when etc.)

|  |  |  |
| --- | --- | --- |
| **TASK** |  | **COMMENTS:** |
| Staffing the Library as the responsible volunteer |  |  |
| Staffing the Library as “second in command” |  |  |
| Organising staffing rotas |  |  |
| Liaising with the Library Services |  |  |
| Supporting users with digital technology at the library (*computers/ipads/smart phones*) |  |  |
|  |  |  |
| Cleaning the Library |  |  |
| Helping with maintenance |  |  |
|  |  |  |
| Co-ordinating bookings for more diverse use and special activities |  |  |
| Organising/running special activities |  |  |
| Helping with special activities |  |  |
| Being an active member of Friends Events and Fundraising group |  |  |
|  |  |  |
| Managing paperwork at and for meetings |  |  |
| Communications with Friends |  |  |
|  |  |  |
| Dealing with finance |  |  |
| Sourcing/applying for grants |  |  |
| Legal support |  |  |
|  |  |  |
| Organising fund raising events |  |  |
| Helping with fund raising events |  |  |
|  |  |  |
| Co-ordinating publicity to raise awareness |  |  |
| Designing and creating posters/flyers and other |  |  |
| Social media – facebook, twitter, Instagram etc |  |  |
| Maintaining Friends’ section of the website |  |  |

Any comments, questions, suggestions: [friendscccl@gmail.com](mailto:friendscccl@gmail.com)